

**AGENDA**



**Recommendation for Council Action (Purchasing)**

<b>Austin City Council</b>	<b>Item ID:</b>	70777	<b>Agenda Number</b>	27.
<b>Meeting Date:</b>	June 8, 2017			
<b>Department:</b>	Purchasing			
<b>Subject</b>				
<p>Authorize negotiation and execution of a 36-month contract with REDQUARTZ USA, LLC., or one of the other qualified offerors to Request For Proposals PAX0137, to provide a safety management system, in an amount not to exceed \$222,000, with three 12-month extension options in an amount not to exceed \$51,000 per extension option, for a total contract amount not to exceed \$375,000.</p>				
<b>Amount and Source of Funding</b>				
<p>Funding in the amount of \$40,000 is available in the Fiscal Year 2016-2017 Operating Budgets of various City departments. Funding for the remaining 32 months of the original contract period and extension options is contingent upon available funding in future budgets.</p>				
<b>Fiscal Note</b>				
<p>A fiscal note is not required.</p>				
<b>Purchasing Language:</b>	<p>The Purchasing Office issued a Request for Proposals (RFP) PAX0137 for these goods and services on July 25, 2016 and it closed on September 22, 2016 with five offers received. The recommended offer is the best evaluated offer submitted by a responsible offeror. Additional information on the solicitation is included below the line.</p>			
<b>Prior Council Action:</b>	<p>█</p>			
<b>For More Information:</b>	<p>Inquiries should be directed to the City Manager’s Agenda Office, at 512-974-2991 or <a href="mailto:AgendaOffice@austintexas.gov">AgendaOffice@austintexas.gov</a></p> <p>NOTE: Respondents to this solicitation, and their representative, shall continue to direct inquiries to the solicitation’s Authorized Contact Person: Sai Xoomsai Purcell, at 512-974-3058 or Sai.Xoomsai@austintexas.gov</p>			
<b>Boards and Commission Action:</b>				
<b>Related Items:</b>				

**MBE / WBE:**

This solicitation was reviewed for subcontracting opportunities in accordance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. For the goods and services required for this solicitation, there were no subcontracting opportunities; therefore, no subcontracting goals were established.

**Additional Backup Information**

The contract will provide an employee occupational safety management system to include software licensing, implementation, and support services for the Austin Convention Center, Public Works, Building Services, Animal Services, Austin Public Health, Austin Code Department, and Austin Resource Recovery. The system will capture and process information related to on-the-job employee safety events, as well as operational compliance issues. The ability to run multiple queries will help identify employee safety trends, operational failures, and unsafe behavior. This information will help safety staff to establish preventive measures to promote a safer working environment and reduce injuries and the associated costs.

This is a new combined contract for the City. Currently, multiple databases that focused on specific safety areas are being used and monitored by individual departments. This contract will create a better departmental cross communication and reduce incompatibility issues that currently hinder day-to-day operations.

An evaluation team with expertise in this area evaluated the offers and scored Redquartz USA, LLC. as the best to provide these services based on system concept and solutions, understanding of functional requirement, ongoing services agreement and warranty, applicable experience and personnel qualifications, and local business presence.

This request allows for the development of a contract with a qualified offeror selected by Council. If the City is unsuccessful in negotiating a satisfactory contract with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that another qualified offeror may be selected, authorizing new contract negotiations.

A complete solicitation package, including a response list, is on file in the City's Purchasing Office and is available on the City's Financial Services Austin Finance Online website. Link: [Solicitation Documents](#).

<b>REDQUARTZ USA, LLC.</b>				
	<b># months</b>	<b>Contract Amount</b>	<b>Contract Amendment</b>	<b>Revised Amount</b>
Original Term	36	\$ 222,000	n/a	n/a
Extension Option 1	12	\$ 51,000	n/a	n/a
Extension Option 2	12	\$ 51,000	n/a	n/a
Extension Option 3	12	\$ 51,000	n/a	n/a
<b>TOTAL</b>	<b>72</b>	<b>\$ 375,000</b>	<b>\$ -</b>	<b>\$ -</b>